



PROJECT:

Brickenwood Window Replacement
52 Walker Street
New Bedford, MA 02746
Project No.

ADDENDUM NO. 1 02/27/2023

Posted: 02/27/2023 at 6:41PM EST

Awarding Authority/Owner:

New Bedford Housing Authority
128 Union Street
New Bedford, MA 02740

Reference Contract Documents (drawings and specifications) dated 02/15/2023

The attention of Bidders submitting proposals for the above subject project is called to the following addendum to the specifications and drawings. The items set forth herein, whether of omission, addition, substitution, or clarifications are all to be included in and form a part of the proposal submitted.

THE NUMBER OF THIS ADDENDUM (1) MUST BE ENTERED IN THE APPROPRIATE SPACE "B" PROVIDED AFTER THE WORD "NUMBERS" OF THE CONTRACT FORM ENTITLED "FORM FOR GENERAL BID," AND IN SPACE "B" OF THE "FORM FOR SUB-BID."

BID DOCUMENT MODIFICATIONS ARE AS FOLLOWS.

Other Modifications / Attachments:

The following attachment includes additional modifications, clarifications and/or provisions not included in the items above in this Addendum.
See document at the end of document.

All other of the portions of the Contract Documents remain **unchanged**. Please be reminded to acknowledge this Addendum on the bid forms.

ATTACHMENTS

NBHA Brickenwood Addendum No. 1.pdf

--- End of Addendum No. 1 ---



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ADDENDUM NO. 1

TO: Prospective Bidders

PROJECT: **Window Replacement Project**
Brickenwood Family Development, 7-3
52 Walker Street
New Bedford, MA
RBA Project No. 2022064
NBHA Project No. 038-2022

FROM: Russo Barr Associates, Inc.
55 Sixth Road, Suite 6
Woburn, MA 01801
(781) 273-1537

DATE: February 27, 2023

This Addendum No. 1 modifies the Project Manual and Drawings dated February 15, 2023, as noted below. Acknowledge receipt of this Addendum No. 1 in the space provided on the Form for General Bid. Failure to do so will subject the Bidder to disqualification. The General Bid due date remains unchanged. This Addendum No. 1 consists of 4 pages.

CHANGE TO SPECIFICATIONS

1. The Construction period shall be for 300 calendar days.
2. There have been (3) changes to Specification Section 08 56 00 and are as follows:
 - The design pressure rating requirement is changed from DP35 to DP40. (2.01.C.1.)
 - The STC rating has been changed from STC34 to STC26. (2.01.C.2.)
 - The window screen type has been changed from a locking full screen to a locking half screen. (2.01.B.7.)

CLARIFICATIONS TO QUESTIONS

1. Question: What is the estimated time for completion?
Answer: *The construction period shall be for 300 calendar days.*
2. Question: Will there be a Tenant Coordinator to be hired by the General contractor?
Answer: *The tenant coordinator will be hired by the General Contractor. Please see attached Tenant Coordinator Information.*

3. Question: Window Type I at two locations on Building Type A. appear to be within 24" of an entry door. Should be tempered glass closest to the opening.
Answer: *Yes, please include these windows to be tempered.*

4. Question: Are any windows location in a bathroom?
Answer: *The bathroom windows for the Brickenwood development are not in contract.*

END OF ADDENDUM NO. 1

TENANT COORDINATOR

- A.** The Contractor shall employ during the duration of this contract one (1) Tenant Coordinator. However, the Contractor will be required to hire additional Tenant Coordinators under the following conditions:
1. Exterior work at more than one site: if the Contractor or any subcontractor has personnel working at more than one project area or work site;
 2. Interior work in more than one unit: if the Contractor or any subcontractor has personnel working inside more than one unit at the same time.
- B.** The Tenant Coordinator shall be paid \$20.00 per hour inclusive of all benefits, terms, and conditions as the Contractor offers and provides to other employees on payroll (preferred). Tenant Coordinator shall be paid \$25 per hour if the individual is paid as an independent contractor/1099.
- C.** The Tenant Coordinator shall be required to be on site whenever the Contractor or any subcontractor has personnel on site performing work under the contract. The Tenant Coordinator shall be employed for a minimum of **eight (8) hours per day** for each day a crew works, with the following exceptions:
1. If, during start-up and punch list/close-out work does not warrant a full eight-hour day, the NBHA and the Tenant Coordinator shall be notified in advance the number of hours expected to be employed each day.
 2. During the project duration, if work on any given day is curtailed due to the Contractors decisions/actions or no call/no show, the tenant coordinator shall be paid for hours worked, but no less than a minimum of four **(4) hours per day** for each day this condition exists.
- D.** Responsibilities of the Tenant Coordinator:
1. Written notification to the tenants when the work is to be performed in their building(s), in their units and on the site.
 - a. Tenants shall be given two weeks "heads up" written notice before any work is scheduled in their development;
 - b. Tenants shall be given forty-eight (48) hour written notice before any work is performed in their apartment, or service shutdowns;
 - c. The Contractor is responsible for scheduling all work and informing the Tenant Coordinator in sufficient time so that proper notification is provided to all tenants.
 2. Accompany workers into a tenant's unit, whether the unit is occupied or vacant. No worker shall enter any unit unless accompanied by a Tenant Coordinator who shall remain in the apartment as long as the worker is present. It is the responsibility of the Contractor to:

- a. Schedule and sequence work such that workers are in only one unit at a time;
 - b. Or employ additional Tenant Coordinators if more than one unit is to be worked on at the same time - see A.1 above.
 3. Obtain daily, from the NBHA, the keys for the buildings and apartments in which work will be done. It is the responsibility of the Tenant Coordinator to safeguard all keys and return them at the end of each day to the NBHA. Under no circumstances shall the Tenant Coordinator permit the Contractor or any subcontractor to handle any keys.
 4. Assist the General Contractor and sub-contractors with communicating the Contractor's Safety Plan requirements to the tenants. This includes alerting tenants, either verbally or in writing, to potential construction activities that may present safety hazards to the tenants, NBHA staff or the general public. Advise appropriate NBHA Modernization department management personnel when the tenant coordinator observes violations of the Safety Plan by Contractor or subcontractor personnel or otherwise observes conditions to be unsafe. The Contractor and his personnel or sub-contractors are responsible for all jobsite safety plans and procedures and the monitoring and enforcement thereof.
 5. Snack and lunch breaks shall be taken at the same time as on-site workers. The Contractor shall ensure that subcontractors do not require the services of the Tenant Coordinator during his/her snack and lunch breaks.
- E. Each Tenant Coordinator shall be selected as follows:
 1. The Contractor shall make every reasonable effort to obtain candidates who are, in descending order of preference.
 - a. residents of the New Bedford Housing Authority;
 - b. residents of the City of New Bedford.
 2. If the Contractor is unable to identify at least three suitable applicants for each position, the Authority may suggest candidates for the Contractor to consider.
- F. For each position, the Contractor shall provide the names and qualifications of at least three candidates for the Authority to select from.