

NEW BEDFORD HOUSING AUTHORITY

Post Office Box 2081
New Bedford, Massachusetts 02741

January 11, 2021

STEVEN A. BEAUREGARD
Executive Director

CENTRAL OFFICE:
128 UNION STREET, 4TH FLOOR

INVITATION FOR BIDS

The New Bedford Housing Authority, the awarding authority, invites sealed bids from qualified contractors to provide professional **Janitorial Services** in accordance with the contract documents. The work includes the utilization of a fully supervised professional cleaning service workforce to provide scheduled interior janitorial necessities required for our many offices, common areas, corridors, lounges, lunch areas, halls, closets, entryways, lavatories, storage areas, stairways, wall surfaces, all hanging objects (including pictures and mirrors), glass doors, windows, and more. These services consist of one professional cleaning company providing **Janitorial Services** at numerous State aided and Federally funded public housing developments owned and operated by the New Bedford Housing Authority in New Bedford, Massachusetts. The total estimated cost is \$514,000. The New Bedford Housing Authority will award one (1) contract to the responsive and responsible bidder offering the best price. The term of the contract is for a three (3) year period and it is anticipated that the term shall extend from: February 2021 to February 2024. Award shall be made to the qualified, responsible and responsive bidder offering the best price.

Based on Governor Baker's declared state of emergency, in-person bid openings are not required at the present time, therefore bids will not be publicly opened. However, General **Bids will be received until 2:00 p.m., Wednesday January 27, 2021** opened forthwith, read aloud, witnessed and the results distributed to all bidders by e-mail soon thereafter. All Bids should be sent to: the New Bedford Housing Authority Procurement Office, 128 Union Street, 4TH Floor, New Bedford, Massachusetts 02740 and received no later than the date & time specified above.

Bid Documents will be available from the New Bedford Housing Authority Procurement Office, 128 Union Street, 4TH Floor, New Bedford, Massachusetts 02740 between the hours of 8:30 and 4:30, Monday thru Friday excluding holidays beginning on January 11, 2021. Bidders may obtain Bid Documents by sending a request and their contact information to: james.costa@nbha-ma.org. Unexpected Closures: If at the advertised time scheduled for the bid opening the New Bedford Housing Authority - Procurement Office is closed due to uncontrolled events such as snow, ice, fire, wind or building evacuation, then the bid opening will be postponed until 10:00 a.m. on the next scheduled business day and all bids will be accepted until that time and date.

Each bid submittal shall be accompanied by: a signed Form For Bids, a signed Form For Unit Prices, a signed Certification of Non-Collusion, Suitable References - contacts from other contracts of similar size and scope, a Plan for Services, a Statement of Qualifications, Corporate Identification, a signed Revenue Enforcement and Protection (REAP) Certification, Certificate of Compliance with Executive Order 11246, Equal Employment Opportunity Certification, Section 3 Business Employee List, and a signed U. S. Department of Housing and Urban Development (HUD) FORM 5369-C Certifications and Representations of Offerors - Non-Construction.

All bids for this supply are subject to the provisions of M.G.L. c.30B §5. Bids are also subject U.S. Dept. of H.U.D. 7460.8 REV2 and 2 CFR Part 200 §§ 200.317-200.326 each where applicable. No bid shall be withdrawn for a period of sixty (60) days upon opening of bids without the consent of the New Bedford Housing Authority. The Authority reserves the right to waive any informalities or irregularities in any or all bids, or to reject any or all bids in whole or in part, if it be in the public interest to do so. The Authority will reject any and all bids when required to do so by the above referenced General Laws.

In accordance with Section 3 of the HUD act of 1968, as amended, opportunity for employment and contracting to the greatest extent feasible shall be given to Section 3 eligible residents and businesses.

Equal Opportunity, Affirmative Action, Employer